INFORMATION FOR EXCHANGE STUDENTS COMING TO KLU







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Head of International Office

International Office Manager (Incoming students)

Deans

Bsc Business Administration MSc Int. Management MSc Global Logistics & Supply Chain Management

International Office Website

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www.klu.org/international-office



WELCOME TO KLU



KLU offers world-class BSc, MSc, MBA, and doc- In 2022, KLU has received the most top ranktoral programs in logistics, supply chain management, and management. We are an international research university where all our courses ratings. are taught in English. At KLU, you will experience an international student body, outstanding faculty, an intimate learning environment, and benefit from extensive corporate ties. Enjoy the INTERNATIONAL OFFICE advantages of a private university: instruction in small groups, a favorable student-to-faculty ratio, easy access to important contacts, modern infrastructure, and a comprehensive range of services.

KLU receives top awards and rankings due to its The International Office is the contact point for quality of research, teaching and student life. everyone who wants to find out about the KLU exchange programs or become an exchange The international seal of quality for outstanding student. Based on bilateral exchange agreeeducation: KLU was recently granted ments, we have established a network of more accreditation the AACSB, one of the most than 60 partner institutions all over the world.

prestigious accreditations for business schools highest-quality education and research.



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StudyCHECK.de

ings of all German universities for the category 'Teaching, and Learning' in the U-Multirank

Cross-cultural knowledge and experience are essential parts of the globally-oriented degree programs at KLU.

and management universities and stands for the KLU warmly welcomes exchange students for one or two semesters.



ACADEMIC INFORMATION



EU ERASMUS+ PROGRAM

Since 2013, KLU has been participating in the ERASMUS+ program, the European Union flagship training and education program. Our Erasmus code is D Hamburg19. For further information, please contact the International Office.

REQUIREMENTS

English language skills:

TOEFL (95 iBT), IELTS (6.5), EU-CEFR form (Level C1) or equivalent (not older than two years). If the study program is held entirely in English, an offical letter from the school is sufficient. These rules apply for all students, native speaker or not.

Academic skills:

good academic skills. The workload at KLU is high and professors expect active participation.

LECTURE PERIOD

Fall semester: September-December Spring semester: January-May

DEADLINES

Nomination (by the International Office of home university):

Fall semester: April 30 Spring semester: September 30

Registration (also for free-movers):

Fall semester: May 31 Spring semester: October 31

TUITION FEES AND FREE MOVERS

Tuition fees are waived for students with a signed reciprocal KLU student exchange agreement who have been formally nominated by their home university. All other students, i.e. free movers, are required to pay the tuition fees per KLU semester.



"My experience with KLU started with the preparation program and as a bachelor's student, and so far it has been amazing. KLU has provided me with so many skills, opportunities, and insights. KLU has added value to both my personal life and professional career thanks to its outstanding staff and faculty and the friendly and international environment. For me, KLU isn't a traditional university. It's a place to develop and grow while receiving the best quality teaching. It's a place that offers career-enhancing opportunities and allows you to become part of a close-knit community. This is something I haven't found anywhere else."

Laura Benez Guaglini Preparation Program Alumni Graduate BSc Business Administration





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COURSES



Incoming exchange students can choose among KLU's excellent courses, and will be part of the KLU student body during their semester abroad. In addition to the lectures, the exchange students can participate in the wide-ranging extracurricular program.

STUDY PROGRAMS

KLU offers the following programs for exchange students:

BSc Business Administration MSc International Management MSc Global Logistics & Supply Chain Management work. Please consult with your home university MSc Business Analaytics & Data Science

All program are offered entirely in English.

MANDATORY COURSE REGISTRATION

Soon after having been nominated by your home university electronically, you will receive an online link to complete your registration as exchange student.

Students are allowed to take at maximum courses equivalent to 30 ECTS per semester.

There are no mandatory courses for exchange students.

As a general rule, you should consider one ECTS to be equivalent to 30 hours of course to determine which courses can be credited to your studies at home. You must make your final choice of courses within the registration period.



GRADING SCALE

The grading scale used at KLU ranges from 1 to 5.0. For example, 1.0 and 1.3 are outstandi results, 4.0 is th. Grade ne lowest passing grade.

SCHEDULES

The preliminary schedules are usually availabl on our intranet four weeks prior to the beginning of classes.

TRANSCRIPT OF RECORDS

4-6 weeks after the exam period students should download transcripts from the internal portal "CAS campus".



SOP MOBILITY ONLINE

.0 ing	KLU's International Office uses the online tool "Mobility Online" to administrate the incoming and outgoing exchange mobilities.
	 Nomination of exchange students via online link (sent to the partner universities in due time twice per year) Registration of the individual exchange students
le	

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GET INVOLVED



EXTRACURRICULAR PROGRAM

- Student event group
- Student volunteer groups
- "Taste of the world" food event
- KLU Fun Day

BUDDY PROGRAM

KLU's buddy program is designed to facilitate interaction between KLU and international exchange students, and provide guidance from students to students. Please contact the International Office for more information.

CAREER DEVELOPMENT PROGRAM

The Career & Professional Development Program consists of different workshop modules. It is designed to help you find the answers to vital questions that will position you to actively pursue and manage your professional career goals. Exchange students are welcome to participate in this KLU program.

LIVING AS **A STUDENT**

WELCOME WEEK

The week before the lecture period, we invite you to attend the mandatory KLU welcome week for the fall term, where you will receive a welcome package and all the final information for your stay at KLU. There will be workshops and activities and you have the chance to meet your class mates. For the spring term we organize a mandatory welcome day on the last Friday before the lecture period starts.

ACCOMMODATION

KLU Student Services offers support to find suitable accommodation for exchange students.

We encourage students to start looking for options as early as possible.

FITNESS FACILITIES

All students are encouraged to use the fitness facilities for a fee of $\in 15$ /month with a minimum term of three months.

LIVING COSTS PER SEMESTER (aprox.)



€ 2.000 ACCOMMODATION

€ 1,600 FOOD, CLOTHING, TEXTBOOKS, MISCELLANEOUS



€ 360/500 **HEALTH INSURANCE***



€ 20 LIABILITY INSURANCE (OPTIONAL)

Students' requirements may vary significantly, depending on their individual choice of housing, living, and travel expenses. Estimated expenses for one person per semester in Euro.



SEE YOU AT KLU



CONTACT US

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