



COLLEGE OF MANAGEMENT NATIONAL CHENG KUNG UNIVERSITY

Contact Us

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COM
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Nomination & Application Deadline

Fall Semester (September - January)	Nomination: March 15	Application: March 31
Spring Semester (February - July)	Nomination: October 15	Application: October 31

Academic Procedure

1. Applicants recommended by his or her university which has an exchange student agreement with NCKU will be eligible for the tuition waiver based on the policies as stated.
2. Students are responsible for the health insurance, accommodation costs, and living expenses during his or her duration of study in NCKU after acceptance.

Prospective exchange students should submit the following documents:

1. Application form
2. Official enrollment certificate
3. Latest official transcript in English (English version)
4. Autobiography (signed and dated)
5. Study plan (include course list)
6. Recommendation letters (at least two)
7. Certificate(s) of Chinese language or English language proficiency
8. Bank statement issued by a financial institution
A financial statement (English version) should be submitted verifying that you have at least NT\$100,000 available for one academic year (a year), or NT\$50,000 for one academic semester (half-year).
9. Information page of passport
10. Passport-size photo (45 x 35 mm in size)
11. For students coming from China, please also enclosed “大陸地區人民入出臺灣地區申請書” and two passport-sized photos
12. Other supporting documents

Academic Information

Academic Calendar	https://web.ncku.edu.tw/p/412-1000-14450.php?Lang=en
Department/ Institute Placement	Student's department/institute placement is based on the authority of the College of Management.
Course Enrollment	All exchange students can choose English-taught courses at COM and from various colleges at NCKU. As the method can vary from your home institution, students need to pay attention to the course schedule and registration procedures: https://course.ncku.edu.tw/index.php
Academic Transcript	Upon successful completion of your study, we will send hardcopy or electronic file of the official English transcript to your home university (International Office).

Costs

Tuition Fees	According to the student exchange agreement, an exchange student needs to pay tuition fees to the home university rather than the host university.	
Accommodation (Excluding electricity cost and internet service.)	Ching-Yeh 3 Dormitory	\$15,730 NTD per semester
	Prince House	\$4,100-\$6,900 NTD per month (Students shall apply by themselves via email at nckuserice@prince.com.tw .)
Living cost	Living expenses range from \$6,000-\$10,000 NTD per month, it depends on your needs and lifestyle.	

Health Insurance

We recommend that you purchase overseas insurance in your country. If you have insurance from your country, please bring proof of coverage with you to NCKU.

Medical Examination

All exchange students are required to do a medical examination after arrive in Taiwan. Students need to submit the proof of **positive measles and rubella antibody titers** or **measles and rubella vaccination certificates** and **chest X-Ray for Tuberculosis record** for university enrollment.

Visa/Alien Residence Certificate (ARC)

Visitor Visa	Foreign nationals who hold valid passports or other legal travel documents and intend to stay in the Republic of China (Taiwan) for less than six months may apply for visitor visa. *Download the application form at: https://www.boca.gov.tw/np-147-2.html
Resident Visa	Foreign nationals who hold ordinary passports or other legal travel documents and intend to stay in the Republic of China (Taiwan) for more than six months may apply for resident visa. *Download the application form at: https://www.boca.gov.tw/np-150-2.html
Alien Residence Certificate (ARC)	Resident visa holder must apply for ARC within 15 days following the date of entrance or the approval date of the resident visas at the National Immigration Agency. When applying for the ARC, one may simultaneously apply for a re-entry permit. The re-entry permit allows you to leave and return to Taiwan. *Download application form: https://www.immigration.gov.tw/media/37407/application-form.pdf

Visa Extension

1. Foreign nationals holding visitor visa and wishing to stay more than 6 months after their arrival should apply for changing to resident visa with the Bureau of Consular Affairs, Ministry of Foreign Affairs (MOFA).
2. Foreign nationals holding visitor visa and wishing to stay less than 6 months are not required to change their visa status. However, if they intend to stay longer than their visa expiration date, they do need to apply for visa extensions through National Immigration Agency before the expiration date.

Required documents: (Original is required for application) Documents issued outside of Taiwan MUST be translated into Chinese or English and certified by an ROC Embassy, Consulate, or Trade Office abroad.

- A. An application form
- B. Passport (original to be returned after verification)
- C. Others (original and photocopy)

Approval letter from authorized government agent

*Download application form:

<https://www.immigration.gov.tw/media/37407/application-form.pdf>

Useful Websites

- Bureau of Consular Affairs, Ministry of Foreign Affairs: <http://www.boca.gov.tw/mp.asp>
- National Immigration Agency: <http://www.immigration.gov.tw/>
- Information for Foreigners: <http://iff.immigration.gov.tw/enfront/index.php>
- Tainan City Government: http://www.tncg.gov.tw/default_e.asp

Department/Institution Allocation

Student will be allocated randomly under the College of Management's department and institute. English courses are available for student to enroll, but to enroll the course, student need to follow the course enrollment schedule.